

**AGENDA**

**MEETING OF THE MAYOR AND ALDERMEN**

**SEPTEMBER 1, 2016**

1. Approval of the summary/final minutes for the City Manager's briefing of August 18, 2016.
2. Approval of the summary/final minutes for the City Council meeting of August 18, 2016.
- 2.1. Mr. Paul Hinchey, President & CEO, St. Joseph/Candler Health Systems (SJ/CHS) will present a check for \$15,000 to the Mayor and Aldermen for deposit into the Savannah Affordable Housing Fund (SAHF) in support of the Saint Joseph/Candler Pilot Home Ownership Program.
- 2.2. An appearance by the Sickie Cell Association of Savannah to receive a proclamation designating September as Sickie Cell Awareness Month.
- 2.3. An appearance by Lyle Quan, Peer Team Leader from the Commission on Fire Accreditation International (CFAI), to present Savannah Fire & Emergency Services with the Accredited Agency Award.

**ALCOHOLIC BEVERAGE LICENSE HEARINGS**

3. Prativa Khadka for AAA GA, LLC t/a West Bay Hop In, requesting to transfer beer and wine (package) license from Khalida Masreen at 2419 West Bay Street, which is located between Collins Street and Old West Lathrop Avenue in District 1. The applicant plans to continue to operate a convenience store. (New ownership/management) Continued from the meeting of August 4, 2016. Recommend approval.
4. Edward Palmer for Circle K Stores, Inc. t/a Circle K Store #2701412, requesting beer and wine (package) license at 4315 Ogeechee Road, which is located between Chatham Parkway and Mersey Way in District 1. The applicant plans to operate as a convenience store. (New location/ownership) Recommend approval.

5. Bharatbhai M. Patel for Clarion Inn & Suites, requesting to transfer beer and wine (drink) license from Katrika Wilson at 6800 Abercorn Street, which is located between Stephenson Avenue and Jackson Boulevard in District 4. The applicant plans to continue to operate as a hotel. (New ownership/existing location) Recommend approval.

### **ZONING HEARINGS**

- 5.1. Ross Harrison, Petitioner (MPC File No. 16-003747-ZA) is requesting to rezone 1133 Shannon Avenue from the R-6 (Single Family Residential) zoning classification to the C-A (Conservation Agriculture) zoning classification. The petitioner rented the subject property for the expansion of his adjacent plant nursery and landscape business. Although the petitioner has used the property for storage of plants and other garden center material, the use is not allowed under the current zoning.

The proposed C-A zoning classification is intended to protect and enhance large lot rural properties and is not compatible with the suburban single family development pattern in the vicinity of the subject property. To introduce the proposed zoning classification to this location would not be consistent with planning best practices. The existing R-6 zoning classification, based on the intent statement, is an appropriate zoning classification for the petitioned site and should remain. The Planning Commission recommends denial of the petitioner's request. Recommend denial.

- 5.2. Mehul Patel, Petitioner; Andrew S. Lynch, Agent; Liberty Tattnall Partners, Owner (MPC File No. 16-003734-ZA) is requesting to rezone 301, 303, 307 and 309 Tattnall Street from an RIP-B (Medium Density Residential) zoning classification to a BC-1 (Central Business) zoning classification.

The purpose of the zoning map amendment is to develop the subject site as a hotel with other uses on the ground floor including a lounge with no restrictions. The existing RIP-B zoning district allows hotels and many business uses. However, will permit a lounge only available to hotel patrons.

The Planning Commission recommended denial of the petitioner's request to rezone the subject site located at 301, 303, 307, and 309 Tattnall Street (PIN 2-0031-55-002, 003, 004, & 005) from the existing RIP-B zoning classification to the requested B-C-1 or alternate B-C zoning classification. The Planning Commission also recommended denial of the MPC staff recommendation to rezone the subject site to an RIP-B-1 zoning classification. The MPC recommends denial of the request. Recommend denial.

- 5.3. Metropolitan Planning Commission (MPC File No. 16-004149-ZA) is requesting to amend Sec. 8-3025(d) Development Standards Zoning Ordinance for the RIP-B-1.

This staff study was conducted to amend text pertaining to the RIP-B-1 (Medium Density Residential) Development Standards. The RIP-B-1 district was created with the intent "...to allow for residential development and intensity in RIP-B-1 zoning districts to not more than 70 dwelling units per acre of land, and to allow for certain institutional, professional, and business uses which would be compatible with residential development" (Sec. 8-3021). This development standard shall remain consistent with the ordinance, and is to be reflected as such on the Schedule of Development Standards (Sec. 8-3025(d)).

Furthermore, a modification to the Development Standards for Building Lot Coverage (percentage) reflects a change from 50% to 75%, as is the standard for other RIP Zoning Districts. The intent for this change is to promote clarity in the zoning ordinance and compatibility with land use.

The Planning Commission recommended approval of the request to amend Article B, Section 8-3025 (d), which allows for 75% building lot coverage, and to reflect 70 dwelling units per net acre on the Schedule of Development Standards for the RIP-B-1 Zoning District. Recommend approval of the MPC recommendation.

- 5.4.** Metropolitan Planning Commission (MPC File No. 16-004072-ZA) is requesting an amendment to clarify how zoning districts are classified "Residential" and "All Other Zoning Districts" for the purpose applying the Large-Scale Development Standard. Large-Scale Development is defined as a "Development whose combined ground floor footprint is equal to or greater than 9,000 square feet within a single parcel and/or is greater than four-stories in 'R' zoning districts or is five-stories or greater in all other zoning districts."

In a recent review for a new construction project, the application of a Large-Scale Development Standard was questioned as it applies to the RIP-D (Medium Density Residential) zoning district.

The proposed amendment addresses the interpretation/determination of the Zoning Administrator that the RIP-D zone falls into the classification of "All Other Zoning Districts," and not a "Residential" district. Recommend approval of the MPC recommendation.

## **PETITIONS**

6. Petition 160282 – Encroachment to Replace Concrete Sidewalks with Pavers and Install Drainage Inlets. Jason Restivo d/b/a HFW, LLC, petitioner and property owner, is requesting an encroachment for the purpose of replacing existing concrete sidewalk with pavers in the City's Right-of-Way at 102 E. Victory Drive; and installing a drainage inlet in the City's Right-of-Way at the corner of E. 42<sup>nd</sup> and Drayton Streets. The drainage inlet infrastructure is required to alleviate frequent ponding along the street frontage. The proposed scope of work is only site related and not building related, and thus does not require a Certificate of Appropriateness from the Metropolitan Planning Commission.

The petition has been reviewed by Development Services, the Bureau of Public Works and Water Resources, Park and Tree, and Real Property Services, and the following conditions are recommended if approved:

1. The property owner shall enter into the City's standard Revocable License Encroachment Agreement (RLEA).
2. The property owner shall obtain all applicable building and development permits.
3. The property owner shall not prune nor trim City trees to improve visibility to business and/or signage.
4. The property owner shall be responsible for maintenance and periodic cleaning of sidewalk pavers for the purpose of maintaining permeability.

Recommend approval of the request for encroachments through Petition 160282, subject to the conditions noted, and authorization for the City Manager to sign and execute the Revocable License Encroachment Agreement. Recommend approval.

## **ORDINANCES**

### **First and Second Readings**

7. 1675 Highlands Boulevard (MPC File No. 16-003236-ZA). An ordinance to rezone 1675 Highlands Boulevard from a PUD-C zoning classification to an I-L zoning classification. Recommend approval.
8. Metropolitan Planning Commission (MPC File No. 16-003457-CPA). An ordinance to amend the Tri-Centennial Comprehensive Plan Future Land Use Map to change the future land use category of the property identified as PINs 2-1016 -02-063 (Part) and 2-1016 -02-062 (Part) from Residential Suburban Single Family to Industry-Light. Recommend approval.

9. Metropolitan Planning Commission (MPC File No. 16-003685-ZA). An ordinance to amend the Savannah Zoning Ordinance to include a definition for Mobile Food Service Units, and to allow the use in all industrial and commercial zoning districts, and to allow the use in some residential zoning districts of the Ordinance as a temporary use. Recommend approval.
10. Savannah Bee Co. (MPC File No. 16-003304-ZA). An ordinance to amend Article A, Section 8-3002 (Definitions) to create a definition for Winery, Meadery and Cidery; and to amend Article B, Sec. 8-3025(b) (B&I Use Schedule) to establish the zoning districts where a Winery, Meadery and Cidery use will be allowed. Recommend approval.
11. Chatham Savannah Authority for the Homeless, (MPC File No. 16-002430-ZA). An ordinance to rezone 75 Dundee Street from I-L (Light Industrial) to the proposed Cove at Dundee Planned Unit Development subject to approval by the Mayor and Aldermen of the PUD. Recommend approval.
12. Chatham Savannah Authority for the Homeless (CSAH) (MPC File No. 16-002409-ZA). An ordinance to Create Section 8-3050 (The Cove at Dundee Planned Unit Development). Recommend approval.
13. Metropolitan Planning Commission (MPC File No. 16-002257-ZA). An ordinance to amend Section 8-3028 Victorian District Zoning Ordinance to include the Historic Buildings Map as part of the zoning ordinance. Recommend approval.

## **RESOLUTIONS**

14. Resolution Accepting Bid for Purchase of City of Savannah General Obligation Bonds. A resolution accepting the best bid with the lowest net interest cost to the City for the purchase of City of Savannah General Obligation Street and Drainage Improvement Bonds, Series 2016 in the amount of \$2,000,000.

Competitive bids for the bonds are scheduled to be received on the morning of Thursday, September 1, 2016. The bond proceeds will be used to partially fund streetscape improvements to the downtown corridors of Broughton Street, Bay Street and River Street. Recommend approval.

15. Resolution Authorizing the Submission of the Continuum of Care (CoC) Application to the U.S. Department of Housing and Urban Development (HUD) for FY2016 Shelter Plus Care funding and authorization to enter into grant agreements with the Chatham-Savannah Authority for the Homeless, Inc. as Project Sponsor. A resolution authorizing the City Manager to submit the CoC application to HUD for FY2016 Shelter Plus Care funding, and authorization to enter into grant agreements with the Chatham-Savannah

Authority for the Homeless, Inc. to implement the Shelter Plus Care Program. The grant provides federal assistance in the amount of \$670,087 which includes \$40,219 in project sponsor administrative expenses and \$629,868 for tenant-based rental subsidies. The program addresses both the residential and treatment needs of the homeless substance abuse and disabled populations. Recommend approval.

### **BIDS, CONTRACTS AND AGREEMENTS**

16. Cultural Arts Center Guaranteed Maximum Price. Recommend approval of the guaranteed maximum price (GMP) for construction of the City of Savannah Cultural Arts Center to M.B. Kahn/Polote Construction in the amount of \$17,263,056.00.

The City is utilizing a procurement method called Construction Manager at Risk (CMAR), with Council awarding the CMAR contract to M.B. Kahn/Polote on September 18, 2014. Under CMAR, the construction manager is brought into the process much sooner than normal, during the design phase, to help develop pricing, value engineering recommendations, and constructability recommendations. The CMAR's goal is to drive down costs and reduce the number of unknowns that often arise in large capital projects. When the pre-construction phase is near complete, the CMAR is tasked with developing a guaranteed maximum price, assuring that they can build the facility for that amount or less.

The CMAR competitively bid all construction subcontracts and other work appropriate as required by the State of Georgia and the City. The MWBE goal for this project was 11.62% overall. The CMAR has come in with MWBE participation of 19.99% (6.22% MBE/13.77% WBE). Five outreach meetings were held during the design and bidding stages with over 200 total attendees. There was also direct outreach to all City of Savannah certified MWBE firms. Local Participation performance is at 53% for the City of Savannah and approximately 59% for the MSA of Chatham, Effingham and Bryan Counties.

Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Cultural Arts Center (Account No. 311-9207-52842-PB0821). Recommend approval.

17. Program Management Services for the Cultural Arts Center – Contract Modification No. 1-- Event No. 2124. Recommend approval of Contract Modification No. 1 to CHA Companies in the amount of \$151,900.00.

The original contract was to provide assistance with planning, oversight and documentation of activities related to the design, construction and post-construction phases of the Cultural Arts Center project. In order to complete the design and construction within budget and to meet the operational goals of the City and Cultural Arts Department, the City selected CHA to provide current process evaluation, documentation and recommendations for all financial elements of the Program. The consultant acts as a "third set of eyes" to oversee the entire project and will help ensure that the City builds a facility within budget and at the highest possible quality.

The current contract expires on January 1, 2017. This contract modification is needed to extend Program Management Services through May 31, 2018.

The original contract was awarded by Council on April 17, 2014 for \$248,000.00. The total amount of this contract to date, including this modification, is \$400,700.00. The second highest scored proposal was submitted by Hal Gibson Companies in the amount of \$391,000.00, which did not cover program management through project completion.

Recommend approval of Contract Modification No. 1 to CHA Companies in the amount of \$151,900.00. Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Cultural Arts Center (Account No. 311-9207-52842-PB0821). Recommend approval.

18. Lighting for Waters Avenue Streetscape Phase 2 – Sole Source – Event No. 4498. Recommend approval to procure light poles from Georgia Power in the amount of \$121,654.15. The proposed lighting plan includes 37 lights throughout Phase 2 of the Waters Avenue Streetscape project, from Anderson Street to Wheaton Street. Georgia Power will be responsible for providing and installing all components of the lighting system and will be fully responsible for the operation, service, maintenance, and any necessary repairs of the installation for the duration of the agreement. The lights are a post top style with banners arms on one side and AC receptacles. Georgia Power is providing power for the street lights.

This is a sole source because Georgia Power is the only provider of light poles that are compatible with the electrical infrastructure already in place at the project.

Delivery: As Requested. Terms: Net 30 Days. The vendor is:

S.S. Georgia Power (Atlanta, GA) <sup>(D)</sup> \$ 121,654.15

Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Waters Avenue Improvements (Account No. 311-9207-52842-PD0309). A Pre-Proposal Meeting was not conducted as this is a sole source procurement. <sup>(D)</sup>Indicates a non-local, non-minority owned business. Recommend approval.

19. Commercial Refuse Containers – Annual Contract Renewal – Event No. 3464. Recommend approval to renew an annual contract for commercial refuse containers with Lewis Steel Works, Inc. in the amount of \$66,100.00. The Commercial Refuse Collection Department will use the containers for refuse collection.

This is the first of three renewal options available.

Bids were originally received August 18, 2015. This bid was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The bidders were:

L.B. Lewis Steel Works, Inc. (Wrens, GA) <sup>(D)</sup>	\$	66,100.00
Wastequip Mgt. Co., LLC <sup>(D)</sup>	\$	77,040.00
Bakers Waste Equipment <sup>(D)</sup>	\$	82,500.00

Funds are available in the 2016 Budget, Sanitation Fund/Commercial Refuse/Small Fixed Assets (Account No. 511-7105-51321). A Pre-Bid Conference was not conducted as this is an annual contract renewal. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

20. Network Maintenance and Purchases – Contract Modification No. 1 – Event No. 3886. Recommend approval of Contract Modification No. 1 for network maintenance to Layer 3 Communications in the amount of \$16,013.00.

The original contract was for hardware and software maintenance for designated equipment from Juniper Networks, Aruba Networks, and Palo Alto Networks. This modification is needed to provide additional annual and quarterly monitoring specific to equipment that is involved in credit card payment processing to ensure a secure environment.

The original contract was approved by Council on February 18, 2016 for \$316,294.03. The total cost of this contract to date, including this modification, is \$332,307.03.

Recommend approval of Contract Modification No. 1 to Layer 3 Communications in the amount of \$16,013.00. Funds are available in the 2016 Budget, Internal Services Fund/Information Technology/Data Processing Equipment Maintenance (Account No. 611-1140-51251). Recommend approval.



21. Debris Monitoring and Oversight Services – Annual Contract – Event No. 3923. Recommend approval to award an annual contract for debris monitoring and oversight services to Witt O'Brien's. The services will be used following and in preparation for a declared emergency activation. Total cost of services will vary due to the nature and severity of disaster events. The recommended proposer's average hourly rate for the services is \$46.13 per hour. This is based on the average hourly rates for the following positions: Project manager, operations manager, GIS analyst, field supervisor, debris site/tower monitor, billing/invoice analyst, project assistant, and field/crew coordinator.

The method used for this procurement was the request for proposal (RFP), which evaluates criteria in addition to cost. Proposals were evaluated on the basis of qualifications on similar sized projects, emergency planning/response experience, key staff project understanding and approach, management systems/reporting systems/training manual, cost proposal, local vendor participation, fees, local vendor participation, and MWBE participation goals.

No numerical MWBE goals were established for this project but proposers were encouraged to achieve the highest possible MWBE participation and were allotted a maximum of 10 points in the evaluation criteria if the firm submitted the participation of a combination of prime and sub-contractors. Proposers submitting less than the highest participation were then scored on a prorated scale based on the submitted percentage of participation compared to the highest percentage submitted. The recommended proposer submitted 5% WBE participation using Symbioscity.

Proposals were received on March 1, 2016. The proposal has been advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The proposers were:

B.P. Witt O'Brien's, LLC (Washington, DC) <sup>(D)</sup>	\$46.13*
Tetra Tech, Inc. <sup>(D)</sup>	\$44.88*
Thompson Consulting Services <sup>(D)</sup>	\$42.06*

	Qualifications on similar sized projects	Emergency Planning/ Response Experience	Key Staff Project Understanding & Approach	Management Systems/ Reporting Systems/ Training Manual	MWBE Participation	Fees	Local Vendor Participation	Total
	(10 pts)	(20 pts)	(10 pts)	(20 pts)	(10 pts)	(25 pts)	(5 pts)	(100 pts)
Witt O'Brien's	10	20	10	20	1	22.8	0	83.8
Tetra Tech	10	17.6	9	15.4	6	23.4	0	81.4
Thompson Consulting Services	9.6	17.6	8.8	15	2	25	0	78

Funds for these services will be made available through a FEMA reimbursement if an event occurs. A Pre-Proposal Conference was conducted and two vendors attended. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

22. Janitorial Services for Various Locations – Contract Modification No. 2 – Event No. 3939. Recommend approval for Contract Modification No. 2 to Superior Janitorial in the amount of \$900.00.

The original contract was for janitorial services at various City locations. This modification is needed to change the service schedule at the Moses Jackson Advancement Center. The schedule for cleaning at the Center was originally only three days per week. However, due to an increase in programming and participant volume, the Center now needs daily cleaning.

This contract was originally approved by Council on April 14, 2016 in the amount of \$52,128.00. The total amount of this contract to date, including all modifications, is \$83,664.00.

Recommend approval of Contract Modification No. 2 to Superior Janitorial in the amount of \$900.00. Funds are available in the 2016 Budget, Community Development Fund/Advancement Center at Moses Jackson/Janitorial Services (Account No. 221-3131-51243). Recommend approval.

23. Assessment of Fair Housing – Event No. 4327. Recommend approval to procure professional consulting services from Mosaic Community Planning, LLC in the amount of \$34,500.00. The consulting services will be used for a fair housing assessment of the responsibilities of local governments receiving HUD funding under the Community Development Block Grant, the Emergency Shelter Grant, and the Home Investment Partnership Program. The assessment will also provide guidance and technical assistance to facilitate local decision-making on fair housing priorities, goals for affordable housing, and community development.

The method used for this procurement was the request for proposal, which evaluates criteria in addition to cost. Proposals were evaluated on the basis of qualifications and experience, technical capabilities, references, local vendor participation, and fees.

The proposal has been advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The proposers were:

B.P. Mosaic Community Planning, LLC (Atlanta, GA) <sup>(D)</sup>	\$ 34,500.00
Mullin & Londergan <sup>(D)</sup>	\$ 30,950.00
BBC Research and Consulting <sup>(D)</sup>	\$ 51,120.00
The Ramsey Group <sup>(D)</sup>	\$ 15,750.00
Western Economic Services <sup>(D)</sup>	\$ 44,410.00
National Community Reinvestment <sup>(D)</sup>	\$ 125,080.00
Civitas, LLC <sup>(D)</sup>	\$ 25,940.00

Vendor	Qualifications & Experience (40 pts)	Technical Capabilities (25 pts)	References (5 pts)	Local Vendor Participation (5 pts)	Fees (25 pts)	Total (100 pts)
Mosaic Community Planning, LLC	40	25	5	0	11.4	81.4
Mullin & Loneragan Associates	35	25	5	0	12.7	77.7
BBC Research and Consulting	40	25	5	0	7.7	77.7
The Ramsey Group	25	15	5	0	25	70
Western Economic Services	35	20	5	0	8.9	68.9
National Community Reinvestment Coalition	35	15	5	0	3.1	58.1
Civitas, LLC	25	0	5	0	15.2	45.2

Funds are available in the 2016 Budget, Community Development Fund/Community Planning and Development/Professional Purchasing Services (Account No. 221-3202-51238). A Pre-Proposal Conference was conducted and one vendor attended. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

24. Fuel Tank Maintenance – Annual Contract – Event No. 4335. Recommend approval to award an annual contract for fuel tank maintenance to Energy Systems Southeast, LLC in the amount of \$48,000.00. The Wastewater Conveyance Department will use the contract to provide maintenance and repair services for stored off-road fuel tanks located throughout the City.

The bid was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The bidders were:

L.B. Energy Systems Southeast, LLC (Atlanta, GA) <sup>(D)</sup>	\$ 48,000.00
Yancey Power Systems <sup>(D)</sup>	\$ 150,660.00

Funds are available in the 2016 Budget, Water and Sewer Fund/Lift Station Maintenance/Equipment Maintenance (Account No. 521-2552-51250). A Pre-Bid Conference was conducted and no vendors attended. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

25. Cart Tippers – Event No. 4405. Recommend approval to procure cart tippers from Consolidated dba Wastebuilt in the amount of \$30,252.00. The Vehicle Maintenance Department will use the cart tippers to outfit the new Sanitation refuse truck bodies.

The bid was advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The bidders were:

L.B.	Consolidated dba Wastebuilt (Smyrna, GA) <sup>(D)</sup>	\$ 30,252.00
	McNeilus Financial <sup>(D)</sup>	\$ 32,724.00
	Cherokee Truck Equipment, LLC <sup>(D)</sup>	\$ 45,492.00

Funds are available in the 2016 Budget, Vehicle Replace Fund/Vehicle Purchases/Vehicular Equipment (Account No. 613-9230-51515). A Pre-Bid Conference was not conducted as this was a re-bid of a previous event. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

26. Fall Tree Procurement – Annual Contract – Event No. 4419. Recommend approval to award an annual contract for various tree procurements to Bold Springs Nursery, Mid Georgia Nursery, Inc., Moon's Tree Farm, and Pineland Nursery in an amount not to exceed \$100,000.00. The Park and Tree Department will plant the trees at various City locations. Bidders were pre-qualified based upon company qualifications, experience, and references. The four qualified bidders will provide bids for pre-determined lists of trees on as-needed basis. The trees must be purchased within proximity of Savannah to ensure compatibility with our local climate.

The request for statements of qualification was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The vendors were:

- Q.B. Bold Springs Nursery (Hawkinsville, GA) <sup>(D)</sup>
- Q.B. Mid Georgia Nursery, Inc. (Meansville, GA) <sup>(D)</sup>
- Q.B. Moon's Tree Farm (Loganville, GA) <sup>(D)</sup>
- Q.B. Pineland Nursery (Pineland, SC) <sup>(D)</sup>

Funds are available in the 2016 Budget, General Fund/Park and Tree/Operating Supplies and Materials (Account No. 101-6122-51320) and General Fund/No Department/Escrow – Tree Protection Ordinance (Account No.101-0000-21221). A Pre-Proposal Conference was not conducted as this was a request for statements of qualifications. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

27. Self-Contained Breathing Apparatus Equipment – Sole Source – Event No. 4493. Recommend approval to procure self-contained breathing apparatus equipment from Avon Protection Systems in the amount of \$67,755.00. The Savannah Fire and Emergency Services will use the equipment to ensure that firefighters have clean, safe air while entering smoke or toxic environments to search for victims and mitigate emergencies. All front line vehicles will be equipped with the apparatus which will include harnesses and cylinder bottles.

This is a sole source because Avon Protection Systems is the only known supplier of this equipment, which is used in conjunction with items already in use throughout the department.

Delivery: As Requested. Terms: Net 30 Days. The vendor is:

S.S. Avon Protection Systems (Cadillac, MI) <sup>(D)</sup> \$67,755.00

Funds are available in the 2016 Budget, General Fund/Fire Administration/Small Fixed Assets (Account No. 101-5101-51321). A Pre-Proposal Meeting was not conducted as this is a sole source procurement. <sup>(D)</sup>Indicates a non-local, non-minority owned business. Recommend approval.

28. Powerline Relocation for President Street – Sole Source – Event No. 4503. Recommend approval to procure the relocation of light poles from Georgia Power in the amount not to exceed \$25,354.00.

The President Street/General McIntosh Boulevard Improvement Project requires the relocation of powerlines to accommodate the temporary rerouting of President Street for a sanitary sewer pipe installation and connection to an existing manhole. The original plans for the sanitary sewer connection to the existing line were modified, resulting in project cost savings.

This is a sole source because Georgia Power is the only provider of this service.

Delivery: As Requested. Terms: Net 30 Days. The vendor is:

S.S. Georgia Power (Atlanta, GA) <sup>(D)</sup> \$ 25,354.00

Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/President Street Improvements (Acct. No. 311-9207-52842-TE0310). This project is being funded in part by SPLOST IV and VI funds. A Pre-Proposal Meeting was not conducted as this is a sole source procurement. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

29. Red Light Camera System – Annual Contract Renewal – Event No. 4511. Recommend approval to renew a two-year contract for automated red light camera photo enforcement systems with Redflex Traffic Systems in the amount of \$166,800.00 per year, for a two-year cost of \$333,600.00. The camera systems provide photographic evidence of red light violations which are used to issue citations to violators. The increase in the contract amount is due to upgrades to the software and equipment over the years.

This is the final two-year renewal option available for this contract.

The method used for this procurement was the request for proposal, which evaluates criteria in addition to cost. Proposals were evaluated on the basis of experience and qualifications, technical capabilities, methodology, system expansion considerations, and fees.

Proposals were originally received June 25, 2002. The proposal was advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days.

The proposers were:

B.P. Redflex Traffic Systems (Glendale, AZ) <sup>(D)</sup>	\$	150,000.00*
Temple, Inc. <sup>(D)</sup>	\$	223,500.00*
LaserCraft <sup>(D)</sup>	\$	203,900.00*

Proposer	Experience/ Qualifications (10 pts)	Technical Capabilities (30 pts)	Methodology (20 pts)	Fees (30 pts)	System Expansion Considerations (10 pts)	Total (100 pts)
Redflex	9	28	17	29	9	92
Temple	5	23	18	23	8	77
LaserCraft	8	22	16	18	7	71

Funds are available in the 2016 Budget, Parking Services Fund/Parking Enforcement and Administration/Data Processing Equipment Maintenance (Account No. 561-1113-51251). A Pre-Proposal Conference was not conducted as this is an annual contract renewal. <sup>(D)</sup>Indicates non-local, non-minority owned business. <sup>(\*)</sup>Indicates original proposal amount. Recommend approval.

30. Cornice Repairs to Liberty Municipal Building – Emergency Purchase – Event No. 4518. Notification of an emergency procurement of cornice repairs from Savannah Construction and Preservation in the amount of \$32,774.00. The services were used by the Real Property Services Department to repair four stone cornice cornerstones at the Liberty Municipal Building. This was an emergency procurement because the structural engineer determined that the cornices were detaching from the building and posed an immediate safety risk.

The reason Savannah Construction and Preservation was chosen was because it was the first available vendor able to respond immediately.

Delivery: Immediately. Terms: Net 30 Days. The vendor was:

E.P. Savannah Construction and Preservation <sup>(B)</sup> \$ 32,774.00  
(Savannah, GA)

Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Building Maintenance/Liberty Municipal Building Improvements (Account No. 311-9207-51244-PB0152). A Pre-Bid Conference was not as this was an emergency procurement. <sup>(B)</sup>Indicates local, non-minority owned business. Recommend approval.

31. Parking Operations Management System Maintenance Agreement – Sole Source – Event No. 4519. Recommend approval to award a three-year annual maintenance contract for the parking operations management system to T2 Systems, Inc. in the amount of \$433,870.11. The parking operations management system provides the City of Savannah's Mobility and Parking Services Department with a comprehensive system to oversee and track all on-street parking activities from citation issuance to collections of fines. The system includes all necessary equipment for citation writing (principally iPhones) and citation delivery in a timely fashion. This system streamlines all parking tasks including accounts receivables, residential and other permits, access cards, citations, towing, monthly contract parking, event management, reservations, and validations.

This is a sole source because this maintenance is only available from the developer of the system. It is critical to have maintenance and support from the original developer to ensure authorized, knowledgeable, and timely vendor support.

Delivery: As Needed. Terms: Net 30 Days. The vendor is:

The cost for each of the three years of this contract will be as follows:

Year One (2016)	\$140,938.76
Year Two (2017)	\$145,408.35
Year Three (2018)	\$147,523.00

S.S. T2 Systems, Inc. (Indianapolis, IN) <sup>(D)</sup> \$433,870.11

Funds are available in the 2016 Budget and will be allocated in the 2017 and 2018 Budget, Parking Services Fund/Parking Enforcement and Administration/Postage (Account No. 561-1113-51307); Parking Services Fund/Parking Enforcement and Administration/Data Processing and Equipment Maintenance (Account No. 561-1113-51251); and Parking Services Fund/Parking Enforcement and Administration/Professional Purchased Services (Account No. 561-1113-51238). A Pre-Proposal Conference was not conducted as this a sole source procurement.

<sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

32. SCADA Hardware/Software Maintenance Agreement – Sole Source – Event No. 4524. Recommend approval to procure a hardware/software maintenance and support agreement from Emerson Process Management in the amount of \$70,339.50. The Water and Sewer Department will use the agreement for hardware and software support of the SCADA system.

This is a sole source because Emerson Process Management is the original equipment manufacturer and software provider. It is critical to have maintenance and support from the original manufacturer to ensure authorized, knowledgeable, and timely vendor support.

Delivery: As Needed. Terms: Net 30 Days. The vendor is:

S.S. Emerson Process Management <sup>(D)</sup> \$ 70,339.50  
(Chatham County, GA)

Funds are available in the 2016 Budget, Water and Sewer Fund/Water Supply and Treatment/Equipment Maintenance (Maintenance (Account No. 521-2502-51250), General Fund/Stormwater Management/Equipment Maintenance Account No.101-2104-51250); I&D Water Fund/I&D Water/Equipment Maintenance (Account No. 531-2581-51250); Water and Sewer Fund/Regional Plants/Equipment Maintenance (Account No. 521-2554-51250); Water and Sewer Fund/President Street Plant/Equipment Maintenance (Account No. 521-2553-51250); and Water and Sewer Fund/Lift Station Maintenance/Equipment (Account No. 521-2552-51250). A Pre-Proposal Conference was not conducted as this is a sole source procurement. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.



33. Tree and Stump Removal – Contract Modification No. 1 – Event No. 3681. Recommend approval of Contract Modification No. 1 to AllCare Tree Surgery Inc., ArborMax Tree Service, LLC, ArborNature, and McKinnon, Inc. in the amount of \$200,000.00.

This contract is for the removal of potentially hazardous trees from public properties and rights of way to prevent safety hazards. This modification is needed to meet the demand of the number of trees scheduled for removal. There are currently four pre-qualified vendors available to assist with the workload.

This contract was originally approved by Council on November 24, 2015 in the amount of \$500,000.00. The cumulative total of the agreement requires Council approval of this modification. The total amount of this contract to date, including this modification, is \$700,000.00.

Recommend approval of Contract Modification No. 1 to AllCare Tree Surgery Inc., ArborMax Tree Service, LLC, ArborNature, and McKinnon, Inc. in the amount of \$200,000.00. Funds are available in the 2016 Budget, General Fund/Park & Tree/Other Contractual Service (Account No. 101-6122-51295). Recommend approval.

34. Water and Sewer Agreement – Kerry Industries, Inc. Kerry Industries, Inc. is expanding its manufacturing operations in the Savannah Port Authority Industrial. The water and sewer systems have adequate capacity to serve this 166.66 equivalent residential unit expansion. The agreement provides that Kerry Industries, Inc. will be subject to the Revenue Ordinance's Economic Development Rates. Recommend approval.

35. Water and Sewer Agreement – Chatham County Police Precinct. Chatham County has requested a water and sewer agreement for Chatham County Police Precinct. The water and sewer systems have adequate capacity to serve this 3.18 equivalent residential unit development on Whitfield Avenue. The agreement is consistent with policy directives given by the Mayor and Aldermen and has been reviewed and approved by the City Attorney for legal format. Recommend approval.

36. Water and Sewer Agreement – Savannah Highlands Phase III. SHDC, LLC has requested a water and sewer agreement for Savannah Highlands Phase III. The water and sewer systems have adequate capacity to serve this 51 equivalent residential unit development off Bridlington Way. The agreement is consistent with policy directives given by the Mayor and Aldermen and has been reviewed and approved by the City Attorney for legal format. Recommend approval.

37. Water and Sewer Agreement – Bluffside at Country Club Creek. Bluffside Development Company, LLC has requested a water and sewer agreement for Bluffside at Country Club Creek. The water and sewer systems have adequate capacity to serve this 70 equivalent residential unit development off Bismark Avenue. The agreement is consistent with policy directives given by the Mayor and Aldermen and has been reviewed and approved by the City Attorney for legal format. Recommend approval.
- 37.1.** Approve U.S. Department of Transportation Grant Offer \$3,942,141 – Savannah/Hilton Head International Airport. Accept the Grant Offer for Airport Improvement Program (AIP) Project No. 3-13-0100-057-2016 at Savannah/Hilton Head International Airport in the amount of \$3,942,141 and authorize the City Manager to execute the Grant Agreement. Recommend approval.

City of Savannah  
Summary of Solicitations and Responses  
For September 1, 2016

<u>Event Number</u>	<u>Annual Contract</u>	<u>Description</u>	<u>Local Vendor Available</u>	<u>MWBE Vendor Available</u>	<u>Total Sent</u>	<u>Sent to MWBE</u>	<u>Total Received</u>	<u>Received From MWBE</u>	<u>Estimated Award Value</u>	<u>Estimated MWBE Value</u>	<u>Low Bid Vendor Type</u>	<u>MWBE Sub</u>	<u>Vendor Type</u>	<u>Local Preference Applied</u>
4498		Lighting for Waters Avenue Streetscape Phase 2	No	No	1	0	1	0	\$ 121,654.15	0	D	0	0	No
3464	X	Commercial Refuse Containers	Yes	Yes	127	15	3	0	\$ 66,100.00	0	D	0	0	No
3923	X	Debris Monitoring and Oversight Services	Yes	Yes	481	73	3	0	\$	0	D	5%	E – 5%	No
4327		Assessment of Fair Housing	Yes	Yes	276	44	7	0	\$ 34,500.00	0	D	0	0	No
4335	X	Fuel Tank Maintenance	Yes	Yes	174	9	2	0	\$ 48,000.00	0	D	0	0	No
4405		Cart Tippers	Yes	Yes	341	35	3	0	\$ 30,252.00	0	D	0	0	No
4419	X	Fall Tree Procurement	Yes	Yes	84	7	4	0	\$100,000.00	0	D	0	0	No
4493		Self-Contained Breathing Apparatus Equipment	No	No	1	0	1	0	\$ 67,755.00	0	D	0	0	No
4503	X	Powerline Relocation for President St. Plant	No	No	1	0	1	0	\$ 25,354.00	0	D	0	0	No
4511	X	Red Light Camera System	No	No	10	0	3	0	\$333,600.00	0	D	0	0	No
4518		Cornice Repairs to Liberty Municipal Building	Yes	No	1	0	1	0	\$ 32,774.00	0	B	0	0	No

City of Savannah  
Summary of Solicitations and Responses  
For September 1, 2016

<u>Event Number</u>	<u>Annual Contract</u>	<u>Description</u>	<u>Local Vendor Available</u>	<u>MWBE Vendor Available</u>	<u>Total Sent</u>	<u>Sent to MWBE</u>	<u>Total Received</u>	<u>Received From MWBE</u>	<u>Estimated Award Value</u>	<u>Estimated MWBE Value</u>	<u>Low Bid Vendor Type</u>	<u>MWBE Sub</u>	<u>Vendor Type</u>	<u>Local Preference Applied</u>
4519		Parking Operations Management System Maintenance Agreement	No	No	1	0	1	0	\$433,870.11	0	D	0	0	No
4524		SCADA Hardware/ Software Maintenance Agreement	No	No	1	0	1	0	\$ 70,339.50	0	D	0	0	No

Vendor(s)\*

- A. Local Minority Owned Business
- B. Local Non-Minority Owned Business
- C. Non-Local Minority Owned Business
- D. Non-Local Non-Minority Owned Business
- E. Woman Owned Business
- F. Non-Local Woman Owned Business
- G. Local Non-Profit Organization